

# Georgia Department of Education

## TKES Quick Reference for PSC Professional Learning Goal

How to set a PSC Professional Learning Goal

- The red asterisk indicates a required field.
- Contact the PSC for more information about using this container.

1. From the home page, click on the **Teacher Keys Effectiveness System** for the current school year.

Name	Step	Updated
Teacher Keys Effectiveness		

2. Click on **PSC Professional Learning Goal** to expand the container.

3. Click on **PSC Professional Learning Goal(s) (Teacher)** to expand the section.

4. Click on the **EDIT** button. Add the date, goal statement, and performance standards. Add data sources, strategies, documentation, and timelines as directed by your Local Education Agency (LEA). Use the **DELETE** button to remove a goal.

**Teacher**

**EDIT** **DELETE**

\* Date of Acknowledgement

\* Goal Statement

\* Performance Standard(s) to which the Goal relates: (Check one or more, as applicable)

- Standard 1 Professional Knowledge
- Standard 2 Instructional Planning
- Standard 3 Instructional Strategies

5. Once complete, click **Save & Submit**. To complete the goal(s) later, click the **Save For Later** button.

SAVE FOR LATER

SAVE & SUBMIT

CANCEL